

Role Acceptance Form



ENGLAND
HOCKEY



Date _____

Dear _____

_____ Hockey Club Role Acceptance Form

We are delighted that you have accepted to undertake the role of _____
with _____ Hockey Club.

All volunteers, coaches, team managers, technical delegates and officials are encouraged to work to high standards in line with _____ Hockey Club's policies and recognised best practice. Please note that this role is offered subject to all the necessary checks being completed to the satisfaction of _____ Hockey Club.

Please find enclosed 2 copies of this Role Acceptance Form, together with a number of documents you are required to have read thoroughly. Should you have any questions on any of the areas covered, please bring these to the attention of _____ so that your query can be addressed.

Please indicate your acceptance of this role by completing the sections below and returning one copy to _____ (Club Secretary) by specific date.

We look forward to welcoming you to _____ Hockey Club.

Yours sincerely

NAME: _____

I confirm that I accept the role of _____ and have read and understood the following policies of _____ Hockey Club and will ensure that I adhere to these codes and policies at all times.

The policies I confirm having received and read are:

- England Hockey's Code of Ethics and Behaviour
- England Hockey's Safeguarding & Protecting Young People in Hockey Policy
- England Hockey's Equality Policy
- Safety Procedures (facility specific details)
- _____ Hockey Club Specific Documents / guidance

The following section needs completing if the role involves working with young people:

If the role you are in or are accepting involves frequent or regular contact with or responsibility for children you will also be required to provide a valid DBS (Disclosure and Barring Service) certificate which will provide details of criminal convictions; this may also include a Barring List check depending on the nature of the role (see England Hockey guidance about eligibility for DBS checks).

For completion by the individual (named above)	
Have you ever been known to any Children's Services department or Police as being a risk or potential risk to children?	YES / NO <i>(if Yes, provide information below):</i>
Have you been the subject of any disciplinary investigation and/or sanction by any organisation due to concerns about your behaviour towards children?	YES / NO <i>(if Yes, provide information below):</i>

Confirmation of Declaration (tick boxes below)

I agree that the information provided here may be processed in connection with recruitment purposes and I understand that an offer of work (voluntary or paid) may be withdrawn or disciplinary action may be taken if information is not disclosed by me and subsequently come to the organisation's attention.	
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In accordance with the organisation's procedures if required I agree to provide a valid DBS certificate and consent to the organisation clarifying any information provided on the disclosure with the agencies providing it.	
I agree to inform the organisation within 24 hours if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children or young people.	
I understand that the information contained on this form, the results of the DBS check and information supplied by third parties may be supplied by the organisation to other persons or organisations in circumstances where this is considered necessary to safeguard children.	

Signature:	
Print name:	
Date:	